ALEXANDER TOWN BOARD MINUTES ALEXANDER TOWN HALL JULY 14, 2025 REGULAR MEETING

PRESENT: Supervisor David Miller

TOWN BOARD: Ronald Merrill, Jerry Krupka, Eric Wagner,

TOWN CLERK: Shannon Bartholomew HIGHWAY SUPT: Brian Farnsworth

GUESTS: Barbara Eddy, John Sodja III, Beth An Gloss, Sarah Kohl, Anne Miller, Tim Hagen,

Steve Mountain, Eli McWhinney

ABSENT: Laura Schmieder

Supervisor Miller called the meeting to order at 6:00 p.m. with the Pledge of Allegiance and a moment of silence for our first responders, our military serving around the world.

On motion by Councilperson Merrill and seconded by Councilperson Krupka and carried, the minutes of the June 9, 2025, meeting were adopted.

4– Yes Miller, Merrill, Krupka, Wagner 0 – No Absent: Schmieder

COMMUNICATIONS

Mercy Flight report was on the table DEC Lead Agency for K & R Trucking proposal was read and discussed Mr. Pleasant Letter was read, thanking the Town for the donation

On motion by Councilperson Wagner and seconded by Councilperson Krupka and carried, The Public Hearing to discuss Funding for Water District #7 was opened up at 6:10 PM

4– Yes Miller, Merrill, Krupka, Wagner 0 – No Absent: Schmieder

The floor was opened up for public comments and questions. 2 residents raised concerns regarding the funding process. One resident requested further information that the Town will provide. 2 residents were inquiring if there were other projects the funding could be applied to. Mr. Mountain of Mountain Engineering answered questions.

OLD BUSINESS:

WD No. 6: waiting for update from Steve

WD No. 7:

WD No. 8:

NEW BUSINESS:

RESOLUTION NO 45: Adoption of the CEO Job Description

On motion by Councilperson Wagner and seconded by Councilperson Krupka and carried, the Town Board has agreed to adopt the new Town of Alexander CEO job description.

4- Yes Miller, Krupka, Merrill and Wagner 0- No Absent: Schmieder

RESOLUTION NO 46: Adoption of the CEO Job Offer Sheet

On motion by Councilperson Krupka and seconded by Councilperson Wagner and carried, the Town Board has agreed to adopt a CEO job Offer Sheet for the Town of Alexander.

4- Yes Miller, Krupka, Merrill and Wagner

0- No

Absent: Schmieder

RESOLUTION NO 47: Resolution to form Code Enforcement Liaison Committee

On motion by Councilperson Miller and seconded by Councilperson Wagner and carried, the Town Board has agreed to form a Code enforcement Liaison Committee to liaison between the Town Board and the new Code Enforcement Officer. The board has appointed Councilpersons Wagner and Krupka to this committee.

4- Yes Miller, Krupka, Merrill and Wagner

0-No

Absent: Schmieder

RESOLUTION NO 48: Appointment of Fair Housing Officer

On motion by Councilperson Merrill and seconded by Councilperson Krupka and carried, the Town Board has agreed to appoint Town Clerk, Shannon Bartholomew, As the Fair Housing Officer for the Town of Alexander.

4- Yes Miller, Krupka, Merrill and Wagner

0- No

Absent: Schmieder

RESOLUTION NO 49: Appointment of Section 3 Housing and Labor Standards Officer

On motion by Councilperson Merrill and seconded by Councilperson Krupka and carried, the Town Board has agreed to appoint Town Clerk, Shannon Bartholomew, As the Section 3 Housing and Labor Standards Officer for the Town of Alexander.

4- Yes Miller, Krupka, Merrill and Wagner

0- No

Absent: Schmieder

RESOLUTION NO 50: Set date for Special Meeting in regards to Permissive Referendum for Water District #7

On motion by Councilperson Krupka and seconded by Councilperson Wagner and carried, the Town Board has agreed to set the date for a Special Meeting of the Town Board on July 30, 2025 @ 6:00 pm.

4- Yes Miller, Krupka, Merrill and Wagner

0- No

Absent: Schmieder

RESOLUTION NO. 51: BUDGET TRANSFER 1

WHEREAS budget line B 1910.4 Special items-Unallocated Insurance is over budget by \$155.35 and WHEREAS budget line B 1910.41 Special Items-Insurance Cyber has sufficient funds THEREFORE BE IT RESOLVED THAT B 1910.4 Special items-Unallocated Insurance be increased by \$160.00 and B 1910.41 Special Items-Insurance Cyber be decreased by \$160.00.

Motion made by Supervisor Miller and seconded by Councilperson Merrill and carried.

4- Yes Miller, Schmieder, Merrill, Krupka, Wagner

0- No

Absent: Schmieder

RESOLUTION NO. 52: BUDGET TRANSFER 2

WHEREAS budget line B 1910.43 Special items-Insurance water system is over budget by \$583.49 and WHEREAS budget line B 1990.4 Contingent has sufficient funds

THEREFORE BE IT RESOLVED THAT B 1910.43 Special items- Insurance Water system be increased by \$600.00 and B 1990.4 Contingent be decreased by \$600.00.

Motion made by Supervisor Miller and seconded by Councilperson Wagner and carried.

4- Yes Miller, Schmieder, Merrill, Krupka, Wagner

0- No

Absent: Schmieder

RESOLUTION NO. 53: BUDGET TRANSFER 3

WHEREAS budget line DB 5142.4 Snow Removal-Contractual is over budget by \$19,818.21 and more salt purchases are anticipated before the end of 2025 and

WHEREAS budget line DB 5142.2 Snow removal-Equipment has sufficient funds

THEREFORE BE IT RESOLVED THAT DB 5142.4 Snow Removal-Contractual be increased by \$40,000.00 and DB 5142.2 Snow removal-Equipment be decreased by \$40,000.00.

Motion made by Supervisor Miller and seconded by Councilperson Krupka and carried.

4- Yes Miller, Schmieder, Merrill, Krupka, Wagner 0- No Absent: Schmieder

RESOLUTION NO 54: Accepts Draft of Local Law entitled "LITTERING AND DUMPING"

On motion by Councilperson Wagner and seconded by Councilperson Merrill and carried, the Town Board has agreed to adopt the draft of Local Law entitled "Littering and Dumping"

4- Yes Miller, Krupka, Merrill and Wagner 0- No Absent: Schmieder

RESOLUTION NO 55: Accepts Draft of Local Law entitled "TRUCKS OVER CERTAIN WEIGHT EXCLUDED"

On motion by Councilperson Krupka and seconded by Councilperson Merrill and carried, the Town Board has agreed to adopt the draft of Local Law entitled "Trucks over certain weight excluded"

4- Yes Miller, Krupka, Merrill and Wagner 0- No Absent: Schmieder

<u>Life insurance for Highway Superintendent-</u>Highway Superintendent is asking to be reimbursed for Life Insurance in lieu of not receiving health benefits. The Law office of David DiMatteo will look into this matter and the Town Board will discuss further at the next board meeting in August 2025.

<u>Batavia Invoice for CEO/ZEO Services</u>-Board has decided to see how the transition period from Town of Batavia to Town Alexander code enforcement is handled. Will discuss further at next meeting in August 2025.

<u>Teamsters Negotiations</u>-Councilperson Wagner and Councilperson Merrill will ask the Teamsters to meet August 12th at 9am to start negotiations. Councilperson Miller will reach out to Teamsters to see if this time is available.

RESOLUTION 56: Retain Jay Grasso for Grant writing services

On motion by Councilperson Miller and seconded by Councilperson Krupka and carried, the Town Board has agreed to retain Jay Grasso for Grant Writing services along with board approval.

4- Yes Miller, Krupka, Merrill and Wagner 0- No Absent: Schmieder

RESOLUTION 57: AED & First Aid Training

On motion by Councilperson Wagner and seconded by Councilperson Merrill and carried, the Town Board has agreed to AED and First Aid Training through Tom Green with the Alexander Fire Department @\$20.00/pp. Town Clerk will start a sign up sheet and set up a date.

4- Yes Miller, Krupka, Merrill and Wagner 0- No Absent: Schmieder

DISCUSSION:

Town Hall Parking Lot Sealing-Town Clerk received an email from BOVE stating that it has been 2 years and the parking lot should be sealed again. Town Clerk reached out and asked for a quote. Councilperson Wagner is also going to reach out for more bids.

<u>Discussion with Matt Landers-</u>Councilperson Miller met with Genese County Manager Matt Landers to discuss future plans of the county such a county CEO position, update on Spectrum and internet throughout

the county, and the water projects.

<u>Highway Barn Design Proposals-</u>Town of Alexander has received 5 design proposals. Town Board decided to wait until next month to discuss as there was a board member absent this meeting.

Old Highway Barn Project-Highway Superintendent Farnsworth updated the Board regarding the the Old Highway Barn project has been completed.

Retirement Estimate-The Town has received an estimate for the Town portion of the NYS Retirement System which is \$45,817.00, which comes in under budget.

ADP Payroll-Councilperson Miller has set up a meeting with ADP to discuss Payroll on 7/15/25 @3pm at the townhall.

REPORTS:

Insurance: Supervisor Miller read NYMIR Risk Questionnaire and asked for Board input

Building: Electric use for Highway Barn was discussed, Highway Sup. Farnsworth is going to call

National Grid and request a meter check.

CEO/ZEO:

Clerk: Monthly reports on table

Tax Collector: none

Dog control: Carolyn Mruczek is to start with the Dog enumeration for 2025, Town Clerk will follow up

Games of Chance: no report

Town Justice: reports on the table.

GAM: next meeting August 21, 2025 at 7 pm, County Building #2

Transfer Station: Scrap Metal container was switched out

H'way Superint: working on 10 year road plan, gutters have been installed, roadwork and roadside mowing,

H'wy Equipment: John Deere 540 Loader has been ordered

Senior Citizen: no report

Town Historian: Will be hosting open house at the museum in the fall, will update once dates have been sent

RESOLUTION 58: Update to 284 Agreement 1 B(e)

On motion by Councilperson Wagner and seconded by Councilperson Krupka and carried, the Town Board agreed to update the 284 Agreement 1 B with the following changes: Will work on oil & stone on Beaver Road in 2025 and move the project for shoulders on Sprague Road to 2026.

4- Yes Miller, Krupka, Merrill and Wagner 0- No Absent: Schmieder

| Payment of Bills: | Motion by: Councilperson Wagner | | | Second by: Councilperson Krupka |
|--|---------------------------------|---------|-------------|---------------------------------|
| 4- Yes Miller, Merrill, Krupka, Wagner | | | 0- No | Absent: Schmieder |
| General Fund A | Vouchers | 153-185 | \$23,788.74 | |
| General Fund B | Vouchers | 25-29 | \$7,295.05 | |
| Highway Fund A | Vouchers | 8-9 | \$804.78 | |
| Highway Fund B | Vouchers | 84-106 | \$55,060.84 | |
| Capital Fund | Vouchers | 13-15 | \$15,705.93 | |
| T A Fund | Vouchers | 7-8 | \$4754.01 | |

Resolution 59: Resolution with Reference to the Proposed Town of Aexander, Genesee County, NY Water District #7

WHEREAS, a public hearing was held on July 14, 2025, for the purpose of identification of community development needs and announcement of the opportunity to apply for Community Development Block Grant (CDBG) funds: and

WHEREAS, the Town of Alexander engaged Mountain Engineers to complete an engineering report to evaluate the costs of establishing a proposed water district #7 and providing the residents within this district with safe and reliable potable water and fire protection. The report identifies the proposed infrastructure improvements and the projected costs for residents of the proposed district: and

WHEREAS, affordability for Town residents and property owners is a significant concern in advancement of the proposed project: and

WHEREAS, the Town is eligible for CDBG funding based on the results of a recent income survey and must submit a competitive application to obtain CDBG funding.

NOW, THEREFORE, be it resolved as follows:

 The Town Board authorizes Municipal Solutions to prepare an application for Community Development Block Grant funds from the NYS Office for Community

Renewal.

- The Town Board authorizes Supervisor David Miller to execute the application for Community Development Block Grant funds from the NYS Office for Community Renewal.
- 3. This resolution shall take effect immediately.

On motion by Councilperson Miller and seconded by Councilperson Krupka and carried, the Town Board has agreed to move forward with applying or Community Development Block Grant (CDBG) Funds

4- Yes Miller, Krupka, Merrill and Wagner 0- No Absent: Schmieder

Motion to close the Public Hearing a 7:55 pm made by Councilperson Miller and seconded by Councilperson Merrill and carried. 4-0

Yes - 4 No - 0 Carried Absent: Schmieder

Motion to enter executive session @ 7:56 pm made by Councilperson Wagner and seconded by Councilperson Krupka and carried. 4-0

Yes - 4 No - 0 Carried Absent: Schmieder

Motion to exit executive session @ 8:04 pm made by Councilperson Wagner and seconded by Councilperson Krupka and carried. 4-0

Resolution 60: Appointment of Samuel Coughlin as Code Enforcement Officer

On motion by Councilperson Wagner and seconded by Councilperson Krupka and carried, the Town Board has offered the Code Enforcement Officer position to Samuel Coughlin with the job offer adopted on Resolution # 46 and he has accepted the offer with a 5 month probation period.

4- Yes Miller, Krupka, Merrill and Wagner 0- No Absent: Schmieder

Resolution 61: Appointment of Samuel Coughlin as Zoning Enforcement Officer

On motion by Councilperson Wagner and seconded by Councilperson Krupka and carried, the Town Board has offered the Zoning Enforcement Officer position to Samuel Coughlin with the job offer adopted on Resolution # 46, and he has accepted the offer with a 5 month probation period.

4- Yes Miller, Krupka, Merrill and Wagner 0- No Absent: Schmieder

Motion to enter executive session @ 8:12 pm made by Councilperson Wagner and seconded by Councilperson Merrill and carried. 4-0

Yes-4 No-0 Carried Absent: Schmieder

Motion to exit executive session @ 8:30 pm made by Councilperson Merrill and seconded by Councilperson Wagner and carried. 4-0

Yes - 4 No - 0 Carried Absent: Schmieder

Motion to adjourn at 8:31 pm made by Councilperson Miller and seconded by Councilperson Wagner and carried. 4-0

Yes - 4 No - 0 Carried Absent: Schmieder

Respectfully Submitted,

Shannon Bartholomew Town Clerk