

ALEXANDER TOWN BOARD AGENDA
Budget Workshop
August 28, 2023 6:00 p.m.

Present: Supervisor David Miller
Councilmen: Roy Haller III, Eric Wagner, Laura Schmieder, Thomas Sanfratello
Guests: Teresa Thorley, Barb Spring, Brian Farnsworth, Jerry Krupka, Tim Hagen, Jesse Markowski, Brandon Snyder

Supervisor Miller called the meeting to order at 6:00 p.m. with the Pledge of Allegiance and a moment of silence for the first responders and our military serving around the world.

#1. On motion by Councilperson Schmieder and seconded by Councilperson Sanfratello, and carried, the minutes of the August 14, 2023, meeting were adopted.
5 – Yes Miller, Schmieder, Sanfratello, Haller, and Wagner 0 – No Carried

Budget Discussion

#2. The first item was salary changes. The Board went through the list of employees and made a few changes to salaries, mostly a 2% raise for the full-time personnel but leaving the Highway Superintendent's at the current rate. The janitor and transfer station attendant's hourly wages will be raised due to the minimum wage increase that takes place on 1/01/24. The Assessor's salary will increase due to the change in our contract with the Town of Batavia for her services.

The Fire Department tentatively will increase by 5%. We talked about the "Hydrant Rental" paid to the Village of Alexander. The Supervisor was asked to set up a meeting with the Village Board to discuss this topic.

We discussed the changes being made at the school as they have some Business Office people retiring and may not be able to continue doing our accounting and payroll. Several options were discussed going forward. Perhaps doing accounting in-house and having an outside company do the payroll. We will investigate options.

IT will have a separate line in the 2024 budget.

#3. There was a lengthy discussion of the job description that was presented. It centered around requiring the Highway Superintendent to attend Board meetings. In the end, it was decided to change "Other Duties performed once highway duties are satisfied, #2 Attends Board meetings and Budget meetings and submits a report of highway department activities."

RESOLUTION NO. 81: HIGHWAY SUPERINTEDENT JOB DESCRIPTION

On motion by Supervisor Miller and seconded by Councilperson Sanfratello, the Board approved the Highway Superintendent Job Description.

5 - Yes Miller, Sanfratello, Haller, Wagner, Schmieder 0 - No Carried

The Board discussed the open position for Highway Superintendent. The two applicants so far were in attendance tonight.

On motion by Supervisor Miller and seconded by Councilperson Schmieder and carried, the Board entered into executive session at 7:30 p.m.

5 – Yes Miller, Schmieder, Sanfratello, Haller, Wagner 0 - No Carried

On motion by Councilperson Haller and seconded by Councilperson Sanfratello and carried the Board ended executive session at 8:35.

5 – Yes Haller, Sanfratello, Wagner, Miller, Schmieder 0 – No Carried

Due to the fact that the Town did not put an end date required for applications for the Highway Superintendent position, it was agreed we would advertise again and put an end date. We will fill the position at the September 11, 2023, regular Board meeting that will start at 6:00 p.m.

On motion by Supervisor Miller and seconded by Councilperson Haller, the meeting adjourned at 8:40 p.m.

Minutes taken by Councilperson Schmieder