

**December 30, 2019**  
**Alexander Town Board End of Year Meeting**  
**Alexander Town Hall 7:30 a.m.**

Present: Supervisor Joseph Higley  
Town Board: Roy Haller III, David Miller, Eric Wagner  
Absent: Carol Wolfley  
Town Clerk: Shannon Tiede  
Highway Supt: Tom Lowe  
Guests: Steve Mountain, Laura Schmieder

Supervisor Higley called the meeting to order at 7:30 a.m. with the Pledge of Allegiance and a moment of silence for our military serving around the world.

**COMMUNICATIONS:** Mercy EMS report for 11/2019; Parks & Recreation Newsletter

**REPORTS:**

**Senior:** Year End Report filed

**NEW BUSINESS:**

**RES. NO. 108: BID AWARD TOWN OF ALEXANDER WATER DISTRICT NO. 5**  
**CONTRACT NO. 1: WATER MAIN**

**WHEREAS**, the Town of Alexander received bids on November 21, 2019 at 2:30 P.M. for Contract No. 1: Water main for the construction of approximately 64,000 linear feet of 2 inch, 6 inch, 8 inch and 12 inch water main for Water District No. 5; and

**WHEREAS**, Randsco Pipeline, Inc. of Macedon, New York was the lowest responsible bidder at a cost of Four Million Four Hundred Ninety-One Thousand Eight Hundred and Seventy-Five dollars and no cents (\$4,491,875.00) (bid tabulation attached); and

**WHEREAS**, Mountain Engineering, PLLC. has completed a review of the low bidder and the bid tabulation and has made recommendation for Award (letter attached).

**NOW THEREFORE BE IT**

**RESOLVED**, the Alexander Town Board hereby awards the bid to Randsco Pipeline, Inc. at a cost of Four Million Four Hundred Ninety-One Thousand Eight Hundred and Seventy-Five dollars and no cents (\$4,491,875.00) for construction of approximately 64,000 linear feet of 2 inch, 6 inch, 8 inch and 12 inch PVC waterline for Water District No. 5 contingent upon Award authorization and approval by the USDA- Rural Development-Rural Utility Service;

**BE IT FURTHER RESOLVED**, the Alexander Town Board hereby authorizes the Town Supervisor to execute an agreement with Randsco Pipeline, Inc. contingent upon approval of insurances, bonding and other such documents necessary by the Town Attorney and to issue the Notice to Proceed once the aforementioned conditions are met.

**Offered by:** Supervisor Higley  
**Second by:** Councilperson Miller  
**Ayes: 4**  
**APPROVED by unanimous vote ()**

**CERTIFICATION**

**STATE OF NEW YORK}**  
**COUNTY OF GENESEE}**

I, Shannon Tiede, Town Clerk of the Town of Alexander, County of Genesee, and State of New York, DO HEREBY CERTIFY that I have compared the aforementioned resolution duly adopted by the Town Board of the Town of Alexander, on the 30<sup>th</sup> day of December 2019 with the original now on file in my office, and the same is a correct and true copy of said resolution and of the whole thereof.

**Dated: December 30, 2019**

{S E A L}

**Shannon Tiede**  
**Town Clerk**

**RES. NO. 109: BID AWARD TOWN OF ALEXANDER WATER DISTRICT NO. 5**  
**CONTRACT NO. 2: WATER STORAGE TANK**

**WHEREAS**, the Town of Alexander received bids on December 20, 2019 at 2:00 P.M. for Contract No. 2: Water Storage Tank for the construction of a 500,000 gallon water storage tank for Water District No. 5; and

**WHEREAS**, Statewide Aquastore, Inc. of East Syracuse, New York was the lowest responsible bidder at a cost of Six Hundred Eighty-Eight Thousand Three Hundred and Ninety dollars and no cents (\$688,390.00) (bid tabulation attached); and

**WHEREAS**, Mountain Engineering, PLLC. has completed a review of the low bidder and the bid tabulation and has made recommendation for Award (letter attached).

**NOW THEREFORE BE IT**

**RESOLVED**, the Alexander Town Board hereby awards the bid to Statewide Aquastore, Inc. at a cost of Six Hundred Eighty-Eight Thousand Three Hundred and Ninety dollars and no cents (\$688,390.00) for construction of a 500,000 gallon water storage tank for Water District No. 5 contingent upon Award authorization and approval by the USDA- Rural Development-Rural Utility Service; and

**BE IT FURTHER RESOLVED**, the Alexander Town Board hereby authorizes the Supervisor to execute an agreement with Statewide Aquastore, Inc. contingent upon approval of insurances, bonding and other such documents necessary by the Town Attorney and to issue the Notice to Proceed once the aforementioned conditions are met.

**Offered by:** Supervisor Higley

**Second by:** Councilperson Miller

**Ayes: 4**

**APPROVED by unanimous vote ()**

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**Dated:** December 30, 2019

{ S E A L }

**Shannon Tiede**  
**Town Clerk**

**RES. NO. 110: BID AWARD TOWN OF ALEXANDER WATER DISTRICT NO. 5 PROCUREMENT OF BOOSTER PUMP STATION**

**WHEREAS**, the Town of Alexander received bids on December 20, 2019 at 2:00 P.M. for Booster Pump Station Procurement for Water District No. 5; and

**WHEREAS**, Engineered Fluid, Inc. of Centralia, Illinois was the lowest responsible bidder at a cost of Three Hundred Seventy-Six Thousand Four Hundred and Five dollars and no cents (\$376,405.00) (bid tabulation attached); and

**WHEREAS**, Mountain Engineering, PLLC. has completed a review of the low bidder and the bid tabulation and has made recommendation for Award(letter attached).

**NOW THEREFORE BE IT**

**RESOLVED**, the Alexander Town Board hereby awards the bid to Engineered Fluid at a cost of Three Hundred Seventy-Six Thousand Four Hundred and Five dollars and no cents (\$376,405.00) for procurement of booster pump station for Water District No. 5 contingent upon Award authorization and approval by the USDA- Rural Development-Rural Utility Service and all other bid requirements being satisfied; and

**BE IT FURTHER RESOLVED**, the Alexander Town Board hereby authorizes the Supervisor to execute an agreement with Engineered Fluid contingent upon approval of insurances, bonding and other such documents necessary by the Town Attorney and to issue the Notice to Proceed once the aforementioned conditions are met.

**Offered by:** Supervisor Higley

**Second by:** Councilperson Miller

**Ayes: 4**

**APPROVED by unanimous vote ()**

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**Dated:** December 30, 2019

**Shannon Tiede**

{ S E A L }

Town Clerk

**RES. NO. 111: TOWN OF ALEXANDER WATER DISTRICT NO. 5 USE OF TOWN OF BATAVIA STANDARD MATERIALS**

**WHEREAS**, the Town of Alexander in accordance with their inter-municipal agreement for operation and maintenance services with the Town of Batavia, has designed the water system for Water District No. 5 utilizing the Town of Batavia's standard materials; and

**WHEREAS**, the Town of Alexander has reviewed Batavia's standard materials and equipment and agrees that the quality and interchangeability of parts and/ or equipment is in the best interest of Water District No. 5.

**NOW THEREFORE BE IT RESOLVED**, the Alexander Town Board hereby adopts the Town of Batavia construction material and equipment standards for the quality and interchangeability of parts and/or equipment; and **BE IT FURTHER RESOLVED**, the Alexander Town Board hereby requests approval from USDA-Rural Development for the use of these standardized materials and/or equipment for the Water District No. 5 project.

**Offered by: Councilperson Haller**

**Second by: Councilperson Miller**

**Ayes: 4**

**APPROVED by unanimous vote ()**

**CERTIFICATION**

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**COUNTY OF GENESEE}**

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**Dated:** December 30, 2019

**Shannon Tiede**  
**Town Clerk**

{ S E A L }

**RES. NO. 112: RESIGNATION OF LAURA SCHMIEDER AS DEPUTY TOWN CLERK**

On motion by Supervisor Higley and seconded by Councilperson Miller the Town Board has accepted the resignation of Laura Schmieder as a deputy town clerk effective December 31, 2019.

Yes- 4 Higley, Miller, Haller and Wagner                      No- 0 Carried.

**RES. NO 113: BUDGET TRANSFERS FOR YEAR END MEETING**

**WHEREAS**, budget lines A1330.4 exceeds the budget by \$377.33, A1410.1A by \$1341.13, A1620.4 by \$926.03, A1910.4 by \$2,640.00, A9030.8 by \$27.81, and A1990.4, Contingency, has sufficient funds of \$7,932, and

**WHEREAS**, B1650.4 is over budget by \$161.54 and B1910.4 is over by \$595.51, and B1990.4, Contingency, has sufficient funds of \$4,000, and

**WHEREAS, DB9089.6** is over by an amount less than \$1,000, and

**THEREFORE BE IT RESOLVED**, to increase appropriations in A1330.4 by \$378.00, A1410.1A by \$1,342, A1620.4 by \$1,000, A1910.4 by \$2,640, and decrease A1990.4 by \$5143.00, and

**BE IT FURTHER RESOLVED**, to increase B1650.4 by \$162 and B1910.4 by \$596.00 and decrease B1910.4 by \$758.00, and

**BE IT FURTHER RESOLVED**, increase DB5130.4 by \$250.00 and DB9089.6 by \$1,000 and decrease DB5110.1 by \$1,000.00 and DB5130.1 \$250.00.

Motion made by Supervisor Higley and seconded by Councilperson Wagner and carried.

Yes- 4 Higley, Miller, Haller, and Wagner                      No- 0

**RES. NO. 114: APPOINT DEPUTY CLERK**

**WHEREAS**, the current Town Clerk's term expires on December 31, 2019 and with the availability of the duly elected Clerk in question, and

**WHEREAS**, the Town cannot operate without the clerk's office being open on a full time basis, and

**THEREFORE BE IT RESOLVED**, to appoint Shannon Tiede Deputy Clerk effective January 1, 2020, to run the office with all of the, rights and authorities of the Clerk until a Clerk can be sworn into office. As the full time Deputy Clerk, the wages paid will be based on the Town Clerk's salary in the 2020 Alexander Town budget.

Motion made by Councilperson Miller, seconded by Councilperson Wagner and Carried.

Yes- 4 Higley, Miller, Haller, and Wagner                      No- 0

**RES. NO. 115: APPOINT COLLECTOR OF TAXES, REGISTRAR OF VITAL STATISTICS AND ELECTION CUSTODIAN.**

**WHEREAS**, the Town of Alexander needs to appoint the Tax Collector, Registrar of Vital Statistics, Elections Custodian as well as the Clerks of the Planning and Zoning Board of Appeals annually, and **THEREFORE BE IT RESOLVED**, the Town Board of the Town of Alexander appoints Shannon Tiede to these positions effective January 1, 2020; to be paid based on Alexander's 2020 budgeted salaries of the respective jobs.

Motion made by Councilperson Miller and seconded by Councilperson Wagner and Carried  
Yes-4 Higley, Miller, Haller, and Wagner                      No- 0

**RES. NO. 116: PAY SHANNON TIEDE FOR 2019 TAX COLLECTOR'S HOURS**

**WHEREAS**, the Town of Alexander has not been compensating the Town Clerk/Tax Collector for the time preparing for the 2020 property tax season, and **THEREFORE BE IT RESOLVED**, the Town Board of the Town of Alexander will pay Shannon Tiede \$245.00 for 12.25 hours of work preparing for the 2020 tax season.

Motion made by Councilperson Miller and seconded by Councilperson Wagner and carried.  
Yes- 4 Higley, Miller, Haller, and Wagner                      No- 0

**RES. NO. 117: APPOINT TAX COLLECTOR CONSULTANT**

**WHEREAS**, the 2020 Town Collector has no experience in the collection of property taxes, and **WHEREAS**, a former collector of taxes, Laura Schmieder, is willing to help train the Tax Collector, and **THEREFORE BE IT RESOLVED**, to appoint Laura Schmieder as a contractor to assist and train the 2020 Tax Collector at an hourly rate of \$20.00.

Motion made by Supervisor Higley and seconded by Councilperson Wagner and carried.  
Yes- 4 Higley, Miller, Haller, and Wagner                      No- 0

On motion by Councilperson Haller, seconded by Councilperson Wagner, and carried, to approve the bills on Abstract #13 as follows:

General Fund A	Vouchers	327-348	\$8709.93
General Fund B	Voucher	29	359.85
Highway Fund A	Voucher	21	1238.61
Highway Fund B	Vouchers	191-205	9016.63
Special SW	Vouchers	5	903.00
HW Capital Fund	Vouchers	4-6	26996.01

Next meeting: Regular and Organization Meeting on January 13, 2020- 7:00pm

On motion by Councilperson Haller, seconded by Councilperson Miller, and carried, the meeting adjourned at 8:45 a.m.

Respectfully submitted,

Shannon Tiede  
Town Clerk