

**February 13, 2017**  
**Alexander Town Board Regular Meeting**  
**Alexander Town Hall 7:00 p.m.**

Present: Supervisor Joseph Higley  
Town Board: Roy Haller III, David Miller, Eric Wagner  
Town Clerk: Lisa L. Lyons  
Absent: Carol Wolfley  
Guests: James Orr; Nicholas Falcone; Tim Baetzel, Catie Huber, Chuck Guarino, Bill Wagner, Jenny Wall, Steve Mountain

Supervisor Higley called the meeting to order at 7:00 p.m. with the Pledge of Allegiance and a moment of silence for our military serving around the world.

On motion by Councilperson Wagner, seconded by Supervisor Higley, and carried, the minutes of the January 9, 2017 Regular Meeting and the January 25, 2017 Special Meeting were approved as presented. 4 – Yes Higley, Miller, Haller, Wagner 0 – No Carried

**COMMUNICATIONS:** Charter Communications, USDA, Genesee County Soil & Water Tree sale, Mercy EMS report for December 2016, GAM email, GAPPA, Genesee County Office for the aging February 2017, GCEDC Annual Meeting, Genesee Sno Packers Winter 2017, NYS Building Standards & Update Memo, Charter Communications, Laura Schmieder's thank you, Municipal Solutions Thank you.

**REPORTS:**

**Building:** a) Councilperson Wagner has asked Joe Schmieder to replace a downspout on the building that is bent.

**Town Clerk:** a) The wreaths were removed from the building by Bob Young and placed in the basement for storage; b) Taxes were extremely busy, the monthly report has been completed; c) Belco was here to do the scheduled maintenance and stated we will need a new belt at the next visit; d) a small group of first graders from the elementary school came to visit the museum; e) the informational meeting information for water district #5 is up and on the website; f) the new copier was delivered and set up; g) in the daily folder is the bank reconciliations for the board to review each month.

**Financial:** a) once the AUD is complete it will be given to Tim so that he may enter in the beginning balances.

**H'way. Supt:** a) plowing snow when needed; b) Two trucks were down, one needing a steering box repair the other needing a heater motor.;

**Tax Collector:** The January report was distributed to the Board members.

**Youth:** The Superintendent of Alexander Central School was here to speak with the board about the school taking over the Youth Recreation Program for the summer.

**Town Historian:** Katie Goodman presented her 2016 Annual Report which is filed in the Town Clerk's Office.

**Senior Citizen:** The annual report was presented for 2016 which is filed in the Town Clerk's Office.

**GAM:** The meeting will be held in Stafford.

The Town Clerk and Town Justices' financial reports were read and filed.

**OLD BUSINESS:**

1. Water District #4 – information is being given to the attorney so that the legal petition can be finished.
2. Water District #5 – Steve Mountain presented an informational meeting to the public on January 25, 2017. Steve Mountain spoke about the applications that will need to be done for Rural Development. See new business.

**NEW BUSINESS:**

**RES. NO. 9: REVIEW AND APPROVE JUSTICES' 2016 FINANCIAL RECORDS**

On motion by Councilperson Wagner, seconded by Councilperson Haller, and carried, that the 2016 records for Justice James Orr and Justice Nicholas Falcone were presented, reviewed and accepted by the Town Board.

4 – Yes Higley, Miller, Haller, Wagner 0 – No Carried

**RES. NO. 10: REVIEW AND APPROVE TOWN CLERK'S 2016 FINANCIAL RECORDS**

On motion by Councilperson Wagner, seconded by Councilperson Miller, and carried, that the 2016 financial records for the Town Clerk were presented, reviewed and accepted by the Town Board.

4 – Yes Higley, Miller, Haller, Wagner 0 - No Carried

**RES. NO. 11: APPROVE THE EXTENSION OF NYS SNOW & ICE AGREEMENT D0009589**

On motion by Councilperson Haller, seconded by Councilperson Miller, and carried, the following:

WHEREAS, the Town Board of the Town of Alexander, on February 6, 2017 makes a resolution to approve the extension to Snow & Ice Contract No. D0009589 between the State of New York and the Town of Alexander for snow and ice control. The contract was previously set to expire on June 30, 2018 and will now, upon approval of this extension, expire on June 30, 2019 unless further extended. The contract will be for \$96,267.57.

4 – Yes Higley, Miller, Haller, Wagner 0 – No Carried

**RES. NO. 12: STANDARD WORK DAY AND REPORTING FOR ELECTED AND APPOINTED OFFICIALS IN THE NYS RETIREMENT SYSTEM**

On motion by Councilperson Miller, seconded by Councilperson Wagner and carried, the following:

**BE IT RESOLVED**, that the Town of Alexander hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

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Title Elected Officials	Name	Social Security Number (Last 4 Digits)	Registrat ion Number	Standard Work Day (Hrs/day)	Term Begins/Ends	Participates In Employers’ Time Keeping System (Y/N)	Days/ Month (based on record of activities)
Highway Superintendent	Thomas Lowe	6065	38906947	8	1/01/2016-12/31/2019	N	25.1
Town Clerk	Lisa L. Lyons	8539	61278687	6	01/01/2017-12/31/2019	N	21.4
<b>Appointed Officials</b>							

4 – Yes Higley, Miller, Haller, Wagner    0 – No Carried

I, Lisa L. Lyons, Clerk of the governing board of the Town of Alexander, of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting held on the 8<sup>th</sup> day of August, 2016 and it is on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original  
I further certify that the Full Board consists of 5 members, and that 4 of such members were present at such meeting and that 4 of such members voted in favor of the above resolution.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Alexander.

\_\_\_\_\_  
Alexander Town Clerk

\_\_\_\_\_  
Date

SEAL

**RES. NO. 13: ACCEPT THE PROPOSAL FROM MOUNTAIN ENGINEERING SERVICES**

On motion by Councilperson Wagner, seconded by Councilperson Haller, the following:  
WHEREAS, Steve Mountain of Mountain Engineering, PLLC has submitted a proposal for project management services, preliminary engineering and SEQR/NEPA compliance for \$45,500.00, and WHEREAS, the proposal also includes engineering – design and bidding phase, construction administration, construction observation, SEQR/NEPA compliance, and other non-specified engineering services for the proposed Water District No. 5 for \$574,500.00, therefore BE IT RESOLVED, the Town of Alexander accepts the proposal from Mountain Engineering for the proposed Water District No. 5.    4 – Yes Higley, Miller, Haller, Wagner    0 – No Carried

**RES. NO. 14: ACCEPT PROPOSAL FOR CYBER SECURITY INSURANCE**

On motion by Councilperson Haller, seconded by Councilperson Miller, the following:  
WHEREAS, the Town of Alexander received two quotes for Cyber Security Insurance from Lawley Genesee; NYMIR at \$500 and Beazley at \$1,237.70, and WHEREAS, the coverage from NYMIR less than Beazley, therefore BE IT RESOLVED, that the Town of Alexander accepts the Beazley quote at \$1,237.70, due to the coverage being more substantial then the NYMIR quote.  
4 – Yes Higley, Miller, Haller, Wagner    0 – No Carried

**RES. NO. 15: NEW ALARM CONTRACT WITH EASTERN SECURITY**

On motion by Supervisor Higley, seconded by councilperson Miller, the following:  
WHEREAS the Town of Alexander has contracted with D&D Alarms for security monitoring and D&D Alarms has sold their business to Eastern States Sentinel Alarm Services, Inc. and WHEREAS, the burglar and fire alarm panels are proprietary and the annual cost is similar to the amount charged by D&D Alarms, therefore BE IT RESOLVED, that the Town of Alexander will contract with Eastern States Sentinel Alarm Services, Inc. for service and monitoring.    4 – Yes Higley, Miller, Haller, Wagner    0 – No Carried

**RES. NO. 16: APPROVE PURCHASE OF OFFICE FURNITURE FOR CLERKS OFFICE:**

On motion by Concilperson Wagner, seconded by councilperson Haller, the following:  
WHEREAS: the Town Clerk has received a quote to purchase three new desks for the office from Office Depot. BE IT RESOLVED, that the clerk will purchase the desks from Office Depot with the understanding that the desks will be under the budgeted \$700.00. 4 – Yes Higley, Miller, Haller, Wagner 0 – No Carried

**DISCUSSION:**

- Field of Dreams driveway was discussed as they are looking for financial help. Tom is not comfortable with that. The board and Tom agreed that donating the equipment and manpower is sufficient.
- Cemetery on W. Bethany Road. McVay had started mowing the property years ago. The Town was giving money to Mr. McVay (\$370 per year) for maintenance and gasoline. Mr. McVay passed away and we are in need of someone to keep the maintenance going, we will acquire quotes to see what the cost would be. Councilperson Wagner stated that his son was looking for a summer job also.
- Summer Recreation Program. The Board would be willing to help financially the school for the program. We will look into numbers and see what the school thinks it will need.

4. James Orr and Nick Falcone discussed with the Board the JCAP Grant funds that came in. Judge Orr stated that the funds that were approved were significantly less than what was expected and we may have to look around at a different shredder. He will also contact the State to see if we are able to move over some funds that were given for a printer.

On motion by Councilperson Haller, seconded by Councilperson Wagner, and carried, to pay the bills on Abstract 2 as follows:

General Fund A	Vouchers 15 - 49	\$23,751.70
General Fund B	Vouchers 3 - 4	597.98
Highway Fund A	Voucher 1	1,510.86
Highway Fund B	Vouchers 2 - 21	24,407.71

On motion by Supervisor Higley, seconded by Councilperson Haller, and carried, the meeting adjourned at 9:41 pm.

Respectfully submitted,

Lisa L. Lyons  
Town Clerk