

December 12, 2016
Alexander Town Board Regular Meeting
Alexander Town Hall 7:00 p.m.

Present: Supervisor Joseph Higley
Town Board: Roy Haller III, David Miller, Eric Wagner, Carol Wolfley
H'way Supt: absent
Town Clerk: Lisa L. Lyons

Guests: Steve Mountain, Brian & Linda Farnsworth, Brandon Snyder, Greg Torrey.

Supervisor Higley called the meeting to order at 7:00 p.m. with the Pledge of Allegiance and a moment of silence for our military serving around the world.

On motion by Councilperson Wagner, seconded by Councilperson Haller, and carried, the minutes of the November 14, 2016 Regular meeting and Special Meeting of October 19, 2016 were approved as presented. 5 – Yes Higley, Miller, Wolfley, Haller, Wagner 0 – No Carried

COMMUNICATIONS: Mercy EMS Report for 10/2016, Genesee County Office for the Aging, Mental Health First Aid Course, PW Minor Launch Party Invitation, Annual Installation of Officers Banquet, Genesee Sno Packers News Letter, Charter Communications.

REPORTS:

CEO/ZEO: 41 permits issued to date, violations issued to David Markiewicz

TOWN CLERK: The office is getting ready for taxes, office closures for the holidays, Transfer Station prices are all up to date. New cards have been printed. The credit card machine is having issues – Steve Foster will be out. The audit of the office was completed with no issues found.

GAM: email can be obtained through the County, they may be able to host the website, also talks of being able to obtain notebooks. The next meeting is in Bergen.

Financial: Budget amendments will be done at year end meeting.

H'way Supt.: swapped tires with the loader at the Transfer Station, all equipment is running smoothly. The truck sold at auction for 26,000.00, The John Deere tractor sold for 3,800.00 and the Allis sold for 2,745.00.

Youth: See old business

The Town Clerk and Town Justice financial reports were read and filed.

OLD BUSINESS:

1. Water District #4 – SEQR has been completed and emailed back to Steve Mountain, Water District #5 presentation to the Board was given. Public Informational Meeting is being held Wednesday, January 11th at the High School Auditorium at 7:00 pm. Steve stated that we need to have residents provide any water testing results and/or invoices for repairs.
2. Patrick Guarino was contacted and asked to attend the meeting on December 28th. Paperwork for the Genesee County Youth Bureau came in and needs to be completed by the 23rd of December.
3. The Code Enforcement Agreement was signed, notarized and returned December 12th, 2016
4. The fire contract was signed and Supervisor Higley will give copies to the office for filing.
5. The Intercommunity Medical Building Funds were received. The board will have to decide what will happen with the funds.

NEW BUSINESS:

RES. NO. 75: SALARY FOR DEPUTY TOWN CLERK

On motion by Councilperson Miller, seconded by Supervisor Higley, and carried, that the newly appointed Deputy Town Clerk will be paid at a rate \$11.00 per hour 5 – Yes Higley, Miller, Wolfley, Haller, Wagner 0 – No Carried

RES.NO. 76: FUND BALANCE POLICY

On motion by Supervisor Higley and seconded by Councilperson Haller, the following: **WHEREAS**, the Town of Alexander wishes to be proactive in its fiscal responsibilities, and **WHEREAS**, the State Comptroller and Government Finance Officers Association and the recognized national bond rating institutions recommend that government agencies adopt a Fund Balance Policy and, **WHEREAS**, the Town Board believes that a Fund Balance Policy is in the best interest of the Town of Alexander, **NOW, THEREFORE, BE IT RESOLVED**, that the attached Fund Balance Policy shall take effect immediately. 5 – Yes Higley, Miller, Wolfley, Haller, Wagner 0 – No Carried

RES. NO. 77: SHARED SERVICES AGREEMENT WITH ALEXANDER HIGH SCHOOL FOR BOOKKEEPING SERVICES AND PAYROLL

WHEREAS, the Town of Alexander (the town) and the Alexander Central School (the school) have agreed that the school can provide payroll and accounting services to the Town for an annual cost of \$9500.00, and therefore be it, **RESOLVED**, that the Town and School will initiate a Shared Services Agreement for the School to provide all accounting and payroll for the Town, with the Town Supervisors office making all deposits of monies coming to the Town and retaining all check signing responsibilities.

RES. NO. 78: CODE ENFORCEMENT OFFICER AGREEMENT BETWEEN THE TOWN OF BATAVIA AND THE TOWN OF ALEXANDER

On motion by Councilperson Wagner, seconded by Supervisor Higley, **WHEREAS**, the Town of Batavia and the Town of Alexander wish to enter into a Code Enforcement Officer Agreement; and **WHEREAS**, the agreement addresses the need for the Town of Alexander to have its Codes enforced by the Town of Batavia Code Officials. **NOW, THEREFORE, BE IT RESOLVED**, pursuant to Article 5-G of the General Municipal Law, the Batavia Town Board wishes to enter into an agreement between the Town of Batavia and the Town of Alexander for Code Enforcement Services, a copy of which is annexed hereto and made a part of the minutes; and be it **FURTHER RESOLVED**, the Alexander Town Board hereby authorizes the Supervisor to execute the aforementioned agreement. 5 – Yes Higley, Miller, Wolfley, Haller, Wagner 0 – No Carried

DISCUSSION:

1. Thank you card was sent to Joan Rider for the donation of wreaths for the holidays.
2. Discussion was had on a clerk drop box. We will look into putting one to the right of the entrance door.

On motion by Councilperson Miller, seconded by Councilperson Haller, and carried, to pay the bills on Abstract #12 as follows:

General Fund A	Vouchers	286-313	\$11568.34
General Fund B	Vouchers	46-47	\$533.40
Highway Fund A	Voucher	18	\$1391.58
Highway Fund B	Vouchers	177-198	\$38871.02

On motion by Supervisor Higley, seconded by Councilperson Wolfley, and carried, the meeting adjourned at 9:40p.m.

Respectfully submitted,

Lisa L. Lyons
Town Clerk